

Back to School News

2023-2024

www.maccray.k12.mn.us

Welcome back MACCRAY!

Welcome back to MACCRAY for another fantastic school year... School year 2023-2024! It is with genuine enthusiasm that I extend a warm welcome to all students, parents, and community members as we embark on a journey of learning and growth together. As a proud member of the Wolverine family, I am truly honored to share in the excitement of this new chapter.



The launch of a school year is always a time filled with promise and potential. It signifies a fresh start, a chance to set new goals, and the thrill of discovering new horizons. Our classrooms will soon be buzzing with the energy of curious minds, eager to delve into new subjects, explore fresh perspectives, and embrace the challenges that lie ahead. At MACCRAY, we hold a steadfast commitment to the well-being and development of each and every student. Our dedicated educators and staff members are here not only to impart knowledge but also to nurture imagination and foster a love for learning that extends beyond the classroom. We firmly believe that the collaboration between our school, families, and the community forms the bedrock of a successful educational experience. Together, we create an environment in which your child can thrive academically, socially, and emotionally.

As we embark on this educational journey, let us keep in mind the incredible opportunities that lie before us. Let us approach each day with a sense of wonder, ready to embrace challenges as stepping stones to growth and achievement. The pursuit of knowledge is a lifelong adventure, and I am confident that with your support and engagement, this year will be filled with memorable moments, meaningful connections, and remarkable achievements.

The school year is so close you can sense the buzz of excitement and enthusiasm that permeates the air. It's as if you can catch a whiff of the anticipation that accompanies the start of a new school year – the scent of fresh tennis shoes ready to dash across the playground and the unmistakable aroma of brand new crayons waiting to bring colorful ideas to life.

Once again, welcome to a new school year at MACCRAY. Let us partner together in our commitment to learning, our dedication to excellence, and our shared belief in the potential that resides within each and every student. Together, we will shape a future that is bright, promising, and full of endless possibilities.

Here's to a successful and enriching year ahead!
Josh Austad

Open House & First Days

Our school year will kick off on September 5 for all students in grades 1-12 and September 7 for our youngest learners in Kindergarten and Preschool. **Open House will be Wednesday, August 30 from 11:30am – 8:00pm!** While you are here ALL students Preschool through Grade 12 will have their school picture taken. During this time families can meet with teachers, locate your locker and classrooms, and pay for fees. Middle and High School students are able to pick up their devices. We hope you all had a wonderful summer, and we cannot wait to see our school filled with the excitement of a new year!

Dismissal Time – 3:30

Last Spring after much discussion the school board approved moving the end of day to 3:30.

IT'S MORE THAN A MEAL APPLICATION!

Did you know that meal applications assist in so much more than just meals?

ELIGIBLE FOR DISCOUNTED INTERNET ACCESS SERVICES

DISCOUNTED FEES FOR ACADEMIC TESTING & COLLEGE APPLICATIONS

MAINTAIN SCHOOL FUNDING FOR STUDENT SERVICES & PROGRAMS

DISCOUNTED FEES ON ATHLETICS & ACTIVITIES

MACCRAJ WOLVERINES

Free School Meals

Governor Walz signed into law the Free School Meals for Kids Bill. This entails 1 free breakfast and 1 free lunch for every student per school day! If the student does not take a full reimbursable meal, elects an additional meal, or chooses to purchase from ala carte there will be fees incurred. If you have any questions, please contact the office.

Meal Application Form

We are again asking EVERYONE to please take the time to fill out the Free or Reduced Application! You might be asking yourself why when students are already receiving free meals? The number of families that we have receiving free and reduced meals also affects our school funding and the classes of athletics and activities we participate in. Click [here](#) to fill out online or we will have paper copies in the offices!

Did your Info Change?

We need your current information in our student information system (accessible to parents through Parent Portal) to ensure that you can be reached in the event of an emergency.

Please log on to your Parent Portal account and review your information to see that we have your correct address, phone numbers, and email address. If you do not have access to your Parent Portal or forgot your login please contact your schools office or email: shamlah@maccray.k12.mn.us.

Communication

We will continue to utilize our Instant Alert system within Infinite Campus to not only alert to any school delays/closures but also expect to receive bulletins and all communication to family through emails and via text messages. Information will be posted on our website and also on our social media sites.



Permissions for your Student

We love to showcase the great things our students are doing by displaying photos and write ups on our district website and social media pages. We do understand, however, that there are situations in which a parent might not want their child's photo taken. Please know that our **STANDARD PROCESS IS TO ALLOW PHOTOS, VIDEOS AND LIVESTREAMING**. If you are okay with this no action is necessary. If you would rather opt your child out, please fill out a [Denial of Release Form](#) available on our website or pick one up in your school's office.

Need a Ride?

If you are new to the District or your bussing needs have changed and would like to be added or removed from a bus route please contact Palmer Bus at 320-847-3109. Bussing information will be available at Open House. Please note that times may be adjusted with the finalization as school begins. Students must ride the bus they have been assigned. The buses have a very strict capacity. Therefore, students will not be allowed to ride a bus other than what was assigned.

MACCRAY PRESCHOOL

Class offerings for children age 3 up to 5 who are not yet enrolled in Kindergarten. Must be toilet trained. 2 or 4 full day options. All classes are taught by certified teachers at our elementary campuses.

SCHOOL CLOSURE

In case of inclement weather or emergency school closing an alert will be sent out in addition to notifying WCCO, KQIC, KWLM, KDMA along with TV stations. We will also update our website and Facebook Page.

HIGH SCHOOL STUDY HALL

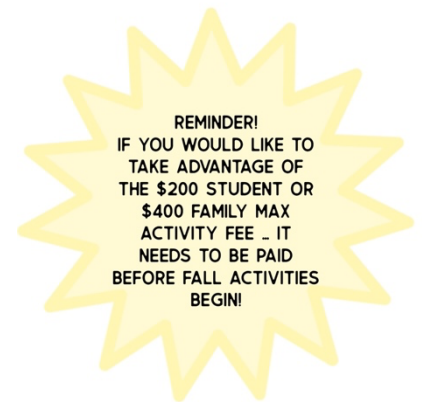
High School Study Hall will be available after school until 5pm. Students can come every day or just on days that are needed. Transportation home will not be provided and needs to be arranged.

Fall Sports

Fall sports are right around the corner! Practices will begin August 14 for Varsity sports. Junior High will officially begin on August 28. Please refer to the activity calendar on our website for a complete schedule.

All students who would like to compete in athletics or activities will need to complete the following:

- ◆ Students in grades 7-12 who would like to participate in an activity must read the activities handbook and complete the activity packet that can be found on our website: www.maccray.k12.mn.us
- ◆ Fees must be paid before you can participate
- ◆ A physical must be on file with the activities department and must be updated every 3 years.



Athletics & Activities

In addition to outstanding classroom learning opportunities, we offer a wide range of Athletics and Activities for students to be involved with. It is strongly encouraged that students participate in activities outside of the normal school day. These activities enrich the school experience and present an opportunity to meet other students with similar interests.

MACCRAY Athletics + Activities

Boys

	Athletics	
	<i>Fall</i>	<i>Winter</i>
	◆ Cross Country	◆ Wrestling
	◆ Football	◆ Basketball
		◆ Baseball
		◆ Track & Field
		◆ Tennis
		◆ Golf

Girls

	◆ Cross Country	◆ Basketball	◆ Softball
	◆ Volleyball	◆ Dance	◆ Track & Field
	◆ Tennis		◆ Golf

Theatre

Fall	Musical
Winter	Once Act
Play	
Spring	Spring Play

Student Clubs & Organizations

BPA - Business Professionals of America
 FFA – Future Farmers of America
 National Honor Society
 Student Council

Academics

Knowledge Bowl
 Math League

Elementary Activities

MACCRAY has a very active Community Education program that offers preschool classes, various sporting activities, theatre, and numerous hands-on learning activities for our youngest wolverines. Throughout the year families have many opportunities to participate in these different activities. Be on the lookout for our upcoming Community Ed & Rec Booklet!

MACCRAY Parents Club is a volunteer-based organization that all parents/guardians of MACCRAY Elementary students belong to.



MACCRAY
 Elementary
PARENTS' CLUB

We encourage all parents to volunteer and help with events even in a small way. Your impact on students and staff goes a long way.



Visit our website to sign-up to volunteer, see upcoming events and for access to teachers Amazon wish lists.

<https://sites.google.com/maccray.k12.mn.us/maccrayparentsclub>

MACCRAY ELEMENTARY SUPPLY LIST

ALL STUDENTS ARE REQUIRED TO PROVIDE THEIR OWN LABELED BACKPACK, HEADPHONES (NO EARBUDS, PLEASE BRING IN A LABELED BAGGIE) , AND WATER BOTTLE. TENNIS SHOES ARE REQUIRED DAILY FOR PHY ED. PLEASE PURCHASE PENCILS THAT ARE NOT PAINTED/ PLASTIC COATED. JUST A REGULAR #2 WILL DO!

PRECHOOL

Pencil Box
1 Boxes of Crayons (24)
2 glue sticks
1 glue bottle
1 1.5" Binder
1 Box of Kleenex
1 Box Gallon Ziplocs – Boys
1 Box Quart Ziplocs – Girls
1 Roll of Paper Towels – Boys
1 Package of Baby Wipes – Girls
Blanket in a cinch sack
Extra set of clothes

KINDERGARTEN

Pencil Box
4 Boxes of Crayons (24) – labeled
1 Pkg Markers
1 Pkg #2 Pencils (Ticonderoga)
2 Folders (Plastic 2 pocket) – labeled
1 1-inch Binder with clear view cover
1 Wide Ruled Notebook
1 scissors
10 glue sticks
1 Box of Kleenex
Class Snack (appx 20) – labeled
Extra set of clothes
1 Comp Notebook & Folder: STEAM

1ST GRADE

Pencil Box
2 Wide Ruled Spiral Notebooks
1 Folder
1 Box #2 Ticonderoga Pencils
Pencil Top Erasers | Large eraser
2 Boxes 24 Crayons
1 Scissors
1 Bottle White Elmer's glue (not gel)
2 Highlighters
6 Glue sticks
1 Box Tissues
Girls – Gallon Ziploc
Boys – Quart Ziploc
1 Comp Notebook & Folder: STEAM

2ND GRADE

Pencil Box
1 Wide Ruled Spiral Notebook
4 Two-Pocket Folders
24 Pencils
1 Box 24 Crayons
2 Highlighters
1 Pack Thick Markers
1 Each Blue & Red Pen
1 Box Colored Pencils
2 Expo Markers and Eraser
1 Ruler
1 Box Tissues
1 Scissors
1 1" 3 Ring Binder
1 Bottle Elmer's Glue
6 Glue Sticks
2 Black Sharpies
1 Comp Notebook & Folder: STEAM

3RD GRADE

Pencil Box
Silverware Tray (Desk Organizer)
24 Pencils
Pencil Top Erasers
Crayons/Colored Pencils
Markers
2 Colored Pens
5 Wide Ruled Notebooks
1 Composition Notebook
6 Pocket Folders
Scissors
10 Glue Sticks
2 Highlighters
1 Box of Kleenex
4 Dry Erase Markers
Ziploc Sandwich Bags (Boys)
Ziploc Gallon Bags (Girls)
1 Comp Notebook & Folder: STEAM

4TH GRADE

Zipper Pouch for Pencils
4 Spiral Notebooks
(Blue, Red, Green, Yellow)
1 Composition Notebook
5 2-Pocket Folders
(Blue, Red, Green, Yellow, Choice)
24 Pencils & Erasers
1 Box of Colored Pencils
3 Expo Markers
2 Yellow Highlighters
1 Red Pen
2 Black or Blue Pens
1 Sharpie Marker
3 Glue Sticks
1 Scotch Tape
1 Adult Scissors
1 Box of Kleenex
1 Ruler
1 Glue Bottle
1 Comp Notebook & Folder: STEAM

5TH GRADE

Pencil Box/Pouch
1 Box Pencils
2 Highlighters
1 Adult Scissors
4 Expo Markers (Dark Colors)
1 Expo Eraser
1 Spiral Notebook
1 Pkg Wide Ruled loose-leaf paper
1 1.5 in 3 Ring Binder
2 Folders
1 Box Colored Pencils
1 Box Markers
2 Red Pens
1 Bottle Elmer's Glue
1 Box of Kleenex
1 Comp Notebook & Folder: STEAM

MACCRAY MIDDLE & HIGH SCHOOL SUPPLY LIST

ALL STUDENTS ARE REQUIRED TO PROVIDE THEIR OWN LABELED BACKPACK, HEADPHONES, TENNIS SHOES & ATHLETIC WEAR THAT IS REQUIRED FOR PHY ED. PLEASE BRING A WATER BOTTLE FOR EACH STUDENT TO USE.

6TH GRADE

2 Different Colored Highlighters
4 Dry Erase Markers
Black Permanent Marker (Fine Point)
3 x 5 Notecards
2 Pads of 3x3 Post It Notes
Scotch Tape
1 Red Pen
*See additional supplies needed below

Middle School (6-8)

1 2" Binder or Trapper Keeper
6-7 plastic folders 3 hole punched
Loose Leaf Paper
Fabric pencil pouch (3 hole punched)
Pencils
Black/Blue Pens
1 Highlighter
Colored Pencils
Glue Sticks
Scissors
Notecards
Erasers

High School (9-12)

6-7 Folders
6-7 Notebooks
Pencil Bag
Pencils
Black/Blue Pens
Colored Pencils
Crayons
Fine Tip Markers
Highlighters
Earbuds/Headphones
Basic Calculator
Ruler
Glue Sticks
Scissors

6 - 12 Art

Art 6, Art 7 & Art 9

Sketchbook | Composition Notebook
#2 Pencils (not mechanical)
Pink Eraser
Black Permanent Marker

Intro to Art

Sketchbook | Composition Notebook
Drawing Pencils or #2 Pencils
Pink Eraser
Black Permanent Marker

Graphic Design

Sketchbook | Composition Notebook
#2 Pencils (not mechanical)
Pink Eraser

Independent Art

Sketchbook
Drawing or Ticonderoga Pencils
Pink Eraser or Kneaded Eraser

MACCRAY PUBLIC SCHOOLS

2023-2024

Approved 3/13/23
Revised 6/16/23

August '23						
Su	M	Tu	W	Th	F	S
	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September '23						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October '23						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November '23						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December '23						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January '24						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February '24						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March '24						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April '24						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May '24						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June '24						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15

August 14

Fall extracurriculars begin

August 30

Open House - 11:30 am - 8:00 pm
(Pay fees, pictures, meet teachers, passes, computers, parking)

September 5

First day of School

School Events

Homecoming: 9/29

Homecoming Coronation: 9/25, @ 7:00 pm

Snow Week: 1/16

Snow Week Coronation: 1/16 @ 7:00 pm

Prom: 5/10

Quarter/Semester End Dates

1st Quarter: 9/5-11/10

2nd Quarter/1st Sem: 11/14-1/25

3rd Quarter: 1/30-4/5

4th Quarter/2nd Sem: 4/9-5/30

P/T Conferences

Fall Date: Oct.18 7:30am-8:00 pm **No School**

Fall Date: Oct.26 4:00 pm-8:00 pm

Spr Date: Feb. 29 4:00 pm-8:00 pm **6th-12th**

Mar 8 12:00 pm-4:00 pm

School Holiday Breaks

MEA Break- Oct. 19 & 20

Thanksgiving- Nov. 22 Early Out @12:00

Nov. 23-24

Winter Break- Dec. 21- Early Out @12:00

Dec. 22-Jan. 1st

Spring Break- February 16-19

Easter Break- March 29-April 1

May 30

Early Out Students -12:00 pm

Teachers 12:00-4:30 pm

Commencement

Friday, May 31 at 7:00 pm

Student Early Outs - 12:00 pm

11/22, 12/21, 3/8, 5/30

Faculty Workshops

Aug 15 - New Teacher Workshop

Aug. 28-30 - Back to School Inservice

October 9

November 13

January 26 - Sem. Work Day (Tent.)

May 30 - Teachers 12:00-4:30 pm

May 31 - Teachers 8:00-4:30 pm

Snow Days

The first three (3) snow days will be eLearning Days. The second three (3) will be make-up days, followed by two (2) more eLearning Days.

2023-2024 Qtr. Days - Student/Teacher

1st Quarter: 39/46

2nd Quarter: 38/40

3rd Quarter: 40.5/41.5

4th Quarter: 31.5/33.4

Total: Student Days: 149

Staff Days: 159.4

 No School	 Faculty Workshop	 End of Quarter	 Holiday No School
 P/T Conferences	 First/Last day of School	 Early Out	



MACCRAY Public Schools - ISD 2180

Maynard – Clara City – Raymond

Elementary Principal

Mr. Mitchell Kent

Superintendent

Mr. Josh Austad

High School Principal

Mr. Judd Wheatley

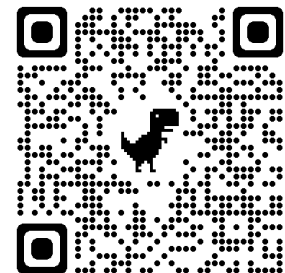
8/10/2023

MACCRAY Public Schools uses a variety of digital resources and tools to support student learning. Our School District takes great pride in ensuring that student information and academic data is protected to the highest of standards. Our staff will utilize filtering and monitoring software to ensure a safe, supportive, and productive learning environment. Our Technology staff routinely evaluates providers utilized for digital assessment, online testing, digital curriculum resources, and digital curriculum activities to ensure that contractual requirements that ensure the safety

As a part of our ongoing process to inform you of the safety and privacy of the data that is held by technology providers utilized by our district, we have made a listing of the solutions and providers available for your review. Included in this listing you will find the data elements that the resource stores and utilizes as well as the grade levels in which the resource is authorized for use in.

Please visit our [School District Technology Provider Inventory](https://bit.ly/MACCRAystudent) at <https://bit.ly/MACCRAystudent> to access the current listing of Technology Providers that we utilize or scan the QR code below.

Please reach out to our technology coordinator, Jesse Westbrook, by email at westbrockj@maccray.k12.mn.us or phone (320)847-2154 ex. 1131 for additional questions regarding specific digital tools used in classrooms, or if you would like to arrange for an appointment to inspect the complete contract for any of our technology providers in detail.



Sincerely,

Josh Austad
Superintendent
MACCRAY Public Schools

Judd Wheatley
Secondary Principal

Mitchell Kent
Elementary Principal



**MACCRAY ECFE'S 2ND ANNUAL
BACK TO SCHOOL EVENT
FUN ON THE FARM**

Event is for ages birth to age 5 (not yet in kindergarten) older siblings are able to attend.

Monday, August 21st, 2023

From 5:00 - 7:00PM

**MACCRAY Middle School/High School East Parking Lot
711 Wolverine Drive in Clara City**

Evening Events

**5:00-5:45 Meal served in the MS/HS
Cafeteria**

**5:00-6:00 Explore farm equipment and
farm animals in the East parking lot**

6:00-6:15 Back inside for the magic show

**6:15-7:00 Fun on the Farm Show by Norm
the Magician**





Student Injuries Can Happen

Medical Expenses Can Be a Financial Hardship When the Unexpected Occurs

Approved By Your School/School District - Available for All Students PK-12

What is Student Accident Insurance?

- ◆ Coverage that provides financial assistance with your out-of-pocket medical expenses when your student sustains an accidental bodily injury.

Why Consider Student Accident Insurance For Your Student?

- ◆ High Deductible/Copayments to your Family's Primary Health Insurance
- ◆ No Health Insurance for your Student
- ◆ Your Student participates in an interscholastic sport where an unexpected injury is more likely to occur.
- ◆ Your Student is prone to injuries

Coverage Options Available Through Your School

- ◆ School Time Coverage - \$16.00
 - ◆ Interscholastic Sports Coverage (w/School Time-\$91.00 or 24 Hour Coverage-\$174.00)
 - ◆ 24-Hour/Full-Time Coverage - \$99.00
 - ◆ Football Coverage - \$250.00 (Grades 9-12 for the football season)
 - ◆ Extended Dental Coverage - \$9.00
- Premium Paid Once a School Year**

To Enroll Your Student & Review Medical Benefits

Go to: www.sas-mn.com

or scan this QR code with your smart phone to be directed to our website



Please locate "K-12 Students & Parents" on our homepage. Within this division, you will be able to search for your student's school district. Once located, you will have access to the following information:

- ◆ **Purchase Coverage**
(Managed Online or by Printing/Mailing Enrollment Form and premium)
- ◆ **Brochure (English & Spanish)**
(Explains medical benefits, exclusions and coverage options)
- ◆ **Claim Form**
(fillable form when enrolled student sustains injury)

For Questions, Call Student Assurance Services at (800) 328-2739



Specializing in Student Accident Insurance Since 1971.

The above information is just a brief description of Student Assurance Service's student accident insurance. For more information including costs, benefits, effective dates, exclusions, limitations, please refer to www.sas-mn.com Students are able to purchase coverage only if his/her school district is a policyholder with the insurance company



Los estudiantes pueden sufrir lesiones

Los gastos médicos pueden ser una dificultad financiera ante situaciones imprevistas
Aprobado por su escuela o distrito escolar - Disponible para todos los estudiantes de preescolar a 12.º grado

¿Qué es el seguro estudiantil contra accidentes?

- ◆ Es una cobertura que le proporciona asistencia financiera con sus gastos médicos de bolsillo si su estudiante sufre una lesión corporal accidental.

Tener un seguro estudiantil contra accidentes para su estudiante le resultaría conveniente si:

- ◆ El seguro de salud principal de su familia tiene copagos o un deducible altos
- ◆ Su estudiante no tiene un seguro de salud
- ◆ Su estudiante participa en un deporte interescolar que suele provocar lesiones imprevistas
- ◆ Su estudiante es propenso a sufrir lesiones

Opciones de cobertura disponibles a través de su escuela

- ◆ Cobertura de tiempo escolar: \$16.00
- ◆ Cobertura de tiempo completo (24 horas): \$99.00
- ◆ Cobertura de deportes interescolares (con cobertura de tiempo escolar por \$91.00 o cobertura de 24 horas por \$174.00)
- ◆ Cobertura de fútbol americano: \$250.00 (De 9.º a 12.º grado para la temporada de fútbol americano)

- ◆ Cobertura dental extendida: \$9.00

La prima se paga una vez por año escolar

Para inscribir a su estudiante y revisar los beneficios médicos

Visite: www.sas-mn.com

o escanee este código QR con su teléfono inteligente para ir a nuestro sitio web



Busque “K-12 Students & Parents” (Padres y estudiantes de preescolar a 12.º grado) en nuestra página de inicio. Dentro de esta división, podrá buscar el distrito escolar de su estudiante. Una vez que lo encuentre, tendrá acceso a la siguiente información:

◆ Adquisición de cobertura

(Administrada en línea o mediante la impresión o el envío por correo del formulario de inscripción y la prima)

◆ Folleto (en inglés y español)

(Detalla los beneficios médicos, las exclusiones y las opciones de cobertura)

◆ Formulario de reclamación

(formulario que debe completarse cuando un estudiante sufre una lesión)

Si tiene preguntas, llame a Student Assurance Services al (800) 328-2739.



Especialistas en seguros estudiantiles contra accidentes desde 1971.

La información anterior es solo una breve descripción del seguro estudiantil contra accidentes de Student Assurance Services. Para obtener más información, incluidos costos, beneficios, fechas de entrada en vigencia, exclusiones y limitaciones, visite www.sas-mn.com. Los estudiantes pueden adquirir la cobertura solo si su distrito escolar es titular de una póliza de la compañía de seguros.



Dear Parent/Guardian:

Our school offers healthy meals each day. Starting school year 2023-24, we are joining Minnesota's Free School Meals Program. All students can get one breakfast and one lunch free of charge each day at school. Although no application is required to receive this free meal benefit, filling out the Application for Educational Benefits is still important! Your child(ren) may qualify for other benefits like reduced fees at school. Your application may also help the school qualify for education funds, discounts, and other meal programs.

To apply, complete the enclosed Application for Educational Benefits and return it to:

MACCRA Y Public Schools
PO Box 690
Clara City, MN 56222

Who should complete this application? Children in households participating in the Supplemental Nutrition Assistance Program (SNAP), Minnesota Family Investment Program (MFIP) or Food Distribution Program on Indian Reservations (FDPIR), and foster, homeless, migrant and runaway children qualify without reporting household income. Alternatively, children can qualify if their household income is within the maximum income shown for their household size on the instructions.

COMMON QUESTIONS:

I get WIC or Medical Assistance. Can my children qualify? Children in households participating in WIC or Medical Assistance do not automatically qualify. Children may be eligible depending on other household financial information. Please fill out an application.

Who should I include as household members? Include yourself and all other people living in the household, related or not (such as grandparents, other relatives, or friends).

May I apply if someone in my household is not a U.S. citizen? Yes. You or your children do not have to be U.S. citizens for you to complete an application.

What if my income is not always the same? List the amount that you normally get. If you normally get overtime, include it, but not if you get overtime only sometimes. For seasonal work, write in the total annual income.

Will the income information or case number I give be checked? It may be. We may also ask you to send written proof.

How will the information be kept? Information you provide on the form, and your child's approval, will be protected as private data. For more information, see the back page of the Application for Educational Benefits.

If I don't qualify now, may I apply later? Yes. Please complete an application at any time if your income goes down, your household size goes up, or you start getting SNAP, MFIP or FDPIR benefits.

If you have other questions or need help, call 320-847-2154.

Sincerely,

Kathi Beseman

How to Complete the Application for Educational Benefits

Complete the Application for Educational Benefits form for school year 2023-24 if any of the following applies to your household:

- Any household member currently participates in the Minnesota Family Investment Program (MFIP), or the Supplemental Nutrition Assistance Program (SNAP), or the Food Distribution Program on Indian Reservations (FDPIR) or
- The household includes one or more foster children (a welfare agency or court has legal responsibility for the child) or
- The total income of household members is within the guidelines shown below (**gross earnings before deductions**, not take-home pay). Do not include as income: foster care payments, federal education benefits, MFIP payments, or value of assistance received from SNAP, WIC, or FDPIR. Military: Do not include combat pay or assistance from the Military Privatized Housing Initiative. The income guidelines are effective from July 1, 2023 through June 30, 2024.

Maximum Total Income

Household size	\$ Per Year	\$ Per Month	\$ Twice Per Month	\$ Per 2 Weeks	\$ Per Week
1	26,973	2,248	1,124	1,038	519
2	36,482	3,041	1,521	1,404	702
3	45,991	3,833	1,917	1,769	885
4	55,500	4,625	2,313	2,135	1,068
5	65,009	5,418	2,709	2,501	1,251
6	74,518	6,210	3,105	2,867	1,434
7	84,027	7,003	3,502	3,232	1,616
8	93,536	7,795	3,898	3,598	1,799
Add for each additional person	9,509	793	397	366	183

Step 1: Children

List all infants and children in the household, their school and grade if applicable, and birthdate. Attach an additional page if needed to list all children. Check the box if a child is in foster care (a welfare agency or court has legal responsibility for the child).

Step 2: Case Number

If any household member currently participates in SNAP, MFIP or FDPIR, write in the case number and then go to Step 4. If you do not participate in any of these programs, leave Step 2 blank and continue on to Step 3.

Step 3: Adult and Child Incomes / Last 4 Digits of Social Security Number

- **Social Security Number/Total Household Members.** An adult household member must provide the last four digits of their Social Security number or check the box if they do not have a Social Security number. Report the total number of household members and ensure all household members are listed individually on the application in the child or adult section as applicable.
- **Child Income.** If any children in the household have regular income, such as SSI or part-time jobs, list the total amount of regular incomes received by all children, and check the box for the frequency: weekly, bi-weekly, twice a month, or monthly. Do not include occasional earnings like babysitting or lawn mowing.
- **Adult income.** Report the names of adult household members and income earned in this section.
 - List all adults living in the household not listed in Step 1, whether related or not, such as grandparents, relatives, or friends.
 - **Gross Earnings from Work.** This is usually the money received from working at jobs where a paycheck is received. For each income, check the box to show how often the income is received: weekly, bi-weekly, twice per month, or monthly.
 - List gross incomes before deductions, not take-home pay. Do not list an hourly wage rate. For adults with no income to report, enter a '0' or leave the section blank. For seasonal work, write in the total annual income.
 - **Are you Self-Employed or a Farmer?** List the net income per month or year after business expenses. Do not list the same income twice on the application. A loss from farm or self-employment must be listed as 0 income and does not reduce other income.
 - **Any Other Gross Income.** List gross incomes before deductions from all other sources, such as SSI, unemployment, child support, public assistance, social security, rental income or annuities.

Step 4: Signature and Contact Information An adult household member must sign the form. If you do not want your information to be shared with Minnesota Health Care Programs, check the "Don't share" box in Step 4.

Optional: Please provide the information on ethnicity and race that is requested on the second page of the form. This information is not required and does not affect approval for school meal benefits. The information helps to ensure we are meeting civil rights requirements and fully serving our community.

2023-24 Application for Educational Benefits

Complete one application per household for all children. Please use pen (not a pencil). Mail or return completed form to: **MACCRAY Public Schools PO Box 690 Clara City, MN 56222**

STEP 1: List ALL Household Members who are infants, children, and students up to and including grade 12 (if more spaces are required for additional names, attach another sheet of paper).

Definition: A Household Member is "Anyone living with you and shares income and expenses, even if not related." Read *How to Complete the Application for Educational Benefits* for more information. Adults over grade 12 living in the same household should be reported in Step 3. If your children attend different districts or charter/nonpublic schools, return an application at each one.

Child's First Name (list all children in household)	MI	Child's Last Name	School	Grade	Birthdate	Foster Child (v)
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>

STEP 2: Do Any Household Members (including you) currently participate in one or more of the following assistance programs: SNAP, MFIP or FDPIR? Medical assistance **does not** qualify. If **NO** > Go to STEP 3. If **YES** > Enter SNAP, MFIP or FDPIR Case Number (between 4-9 digits, do not report EBT card number) _____ then go to STEP 4 (Do not complete STEP 3)

STEP 3: Report Income for ALL Household Members (Skip this step if you answered 'Yes' to STEP 2)

A. Last Four Digits of Social Security Number (SSN) of Adult Household Member: XXX-XX- Or Check if Adult has **No SSN:** **Total Number of All Household Members** (Children + Adults)

B. Child Income.

Sometimes children in the household earn or receive income, such as from a part time job or SSI. Please include the TOTAL income received by all children listed in STEP 1. Do not include income received by adults in the box to the right.

Total Income Received by All Children	Weekly	Bi-weekly	2x Month	Monthly
\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. All Adult Household Members (including yourself). For each Household Member listed, if they do receive income, report total gross income only. If they do not receive income from any source, write '0' or leave any fields blank. You are certifying (promising) that there is no income to report. Not sure what income to include here? Flip the page and review "Sources of Income" for information. "Sources of Income" will help you with the Child Income section and All Adult Household Members section.

Names of All Adult Household Members (First and Last)
List all Household members not listed in STEP 1 (including yourself) even if they do not receive income. Include children who are temporarily away at school or in college.

Gross Earnings from Working at Jobs				
Weekly	Bi-weekly	2x Month	Monthly	Report income before deductions or taxes in whole dollars (no cents).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$

Are you Self-Employed or a Farmer?		
Monthly	Yearly	Net income from Farm or Self-Employment. Do not duplicate elsewhere.
<input type="checkbox"/>	<input type="checkbox"/>	\$
<input type="checkbox"/>	<input type="checkbox"/>	\$
<input type="checkbox"/>	<input type="checkbox"/>	\$
<input type="checkbox"/>	<input type="checkbox"/>	\$

Any Other Gross Income				
Weekly	Bi-weekly	2x Month	Monthly	SSI, Unemployment, Public Assistance, Child Support, and others on Page 2
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$

STEP 4: Contact information and adult signature. "I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws."

I have checked this box if I *do not* want my information shared with Minnesota Health Care Program as allowed by state law.

Printed name of adult signing form _____ Daytime Phone _____

Address (if available) _____ Apt# _____ City _____ Zip _____

SIGN HERE: Signature of Household Adult _____ Date _____

Do Not Fill Out: For School Office Use Conversions to Annualize All Income:	X2	X6	X4	X12	X1	<input type="checkbox"/> Verified? Attach Tracker	No chang After <input type="checkbox"/>	Free After Verified	Reduced After Verified	Deni After Verified
All Total Income (Include child and adult income)	Weekly	Bi-weekly	2x Month	Monthly	Annualize	Household Size:	Categorical Eligibility	Free	Reduced	Denied
\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Determining Official Signature: _____						Date: _____				
Confirming Official Signature: _____						Date: _____				

OPTIONAL: Children’s Racial and Ethnic Identities

We are required to ask for information about your children’s race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children’s eligibility. Respond to both Step One, *Ethnicity* and Step Two, *Race*.

Step One: Ethnicity (check one): Hispanic or Latino Not Hispanic or Latino

Step Two: Race (check one or more): American Indian or Alaskan Native Asian Black or African American Native Hawaiian or Other Pacific Islander White

INSTRUCTIONS: Sources of Income

Sources of Income for Children

Sources of Child Income	Examples
<ul style="list-style-type: none"> Earnings from work Social Security <ol style="list-style-type: none"> Disability Payments Survivor’s Benefits Income from person outside the household Income from any other source 	<ul style="list-style-type: none"> A child has a regular full or part-time job where they earn a salary or wages A child is blind or disabled and receives Social Security A Parent is disabled, retired, or deceased, and their child receives Social Security benefits A friend or extended family member regularly gives a child spending money A child receives regular income from a private pension fund, annuity, or trust

Sources of Income for Adults

Earnings from Work	Public Assistance / Alimony / Child Support	All Other Income
<ul style="list-style-type: none"> Salary, wages, cash bonuses (before deductions or taxes) Net income from self-employment (farm or business) If you are in the U.S. Military: <ol style="list-style-type: none"> Basic pay and cash bonuses (do NOT include combat pay, FSSA or privatized housing allowances) Allowances for off-base housing, food and clothing 	<ul style="list-style-type: none"> Cash Assistance from State or local government Supplemental Security Income Unemployment benefits Worker’s compensation Alimony payments Child support payments Veteran’s benefits Strike benefits 	<ul style="list-style-type: none"> Social Security Disability benefits Regular income from trusts or estates Annuities Investment income Rental income Regular cash payments from outside household

The **Richard B. Russell National School Lunch Act** requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

At public school districts, each student’s school meal status also is recorded on a statewide computer system used to report student data to MDE as required by state law. MDE uses this information to: (1) Administer state and federal programs, (2) Calculate compensatory revenue for public schools, and (3) Judge the quality of the state’s educational program.

Nondiscrimination statement: In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA’s TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant’s name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

- mail:** U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
- fax:** (833) 256-1665 or (202) 690-7442; or
- email:** program.intake@usda.gov

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